The Tennessee Reading Research Center is hiring a student copyeditor. Pay is $12 per hour for undergraduates or $15 per hour for graduate students. The expected time commitment is 4-6 hours of work per week. Applicants must be current UTK students.

**RESPONSIBILITIES**
- Proofread a variety of written content: from social media posts to reports for the state of Tennessee
- Ability to follow APA 7 format
- Ability to work on multiple writing tasks within a day or week
- Excellence in grammar, punctuation, and spelling
- Arrive to work on time, ready to work, and dressed appropriately (business casual)
- Demonstrate professional conduct within work environment

**QUALIFICATIONS**
- Strong editing and writing abilities
- Attention to detail
- Ability to follow APA 7 format
- Ability to accept feedback and adapt work accordingly
- A strong work ethic
- Ability to work independently or as part of a team
- Experience on grant-funded research projects preferred

**STUDENTS WILL:**
- Gain experience working in a professional environment
- Be a contributing member of a small team at a center dedicated to improving the literacy skills
- Practice transferable job skills such as attention, focus, organization, and time management
- Receive feedback on their performance

SEND COVER LETTER AND RESUME TO: hguthri3@utk.edu